

DATE: June 15, 2018

SUBJECT: **Short-List and Interview Notice**
Design-Build Contract with a Guaranteed Maximum Price (DB w/ GMP)
West Campus Parking Structure and Roadway Connections
University Park, PA

TO: **Short-Listed Teams**
Clayco, Inc.
Gilbane Building Company
PJ Dick

Short-Listed Teams:

The Screening Committee has selected the above teams as the short-list for this project. Interviews for the three (3) short-listed teams will be conducted at The Penn Stater in State College, PA on **July 2, 2018**. The interview schedule is as follows:

<u>Room</u>	<u>Time</u>	<u>Interviewing Team</u>
The Penn Stater - Room 104	8:00 A.M. – 9:30 A.M.	Clayco, Inc.
The Penn Stater - Room 106	9:40 A.M. – 11:10 A.M.	Gilbane Building Company
The Penn Stater - Room 104	11:20 A.M. – 12: 50 P.M.	PJ Dick

The interview rooms will be available half an hour before your assigned time. A projection screen will be provided for your use with connectivity via laptop (IBM compatible) or USB thumb drive. Access to internet or technology needs are your responsibility.

The interview format will be 45 minutes presentation, followed by a 45 minutes question and answer session. During the presentation we request you address the following items. Please discuss these items in the order and format that best represents your team:

- Provide your understanding of the project
- Briefly recap your team's experience, including:
 - Your proposed team's specific experience with parking garages over 1200 parking spaces
 - Specific example(s) that this team has designed and built together. This would ideally be shared experience between the builder, architect, and parking garage consultant. Moreover, this ideally would be shared experience on a parking garage project.
 - Describe your parking garage expertise including: technical design, expertise, innovations in parking garage design, Parksmart, etc.
- Describe your approach to this project, including:
 - Define the roles and responsibilities for all key team members in design and construction
 - Overall design/build process
 - Achieving the defined project schedule. Identify critical path items and milestones.
 - Cost control, including the impact of cost into design considerations of the garage. Discuss your impression of the total project budget.

- Approach to site design and land development - including roadway, signalization, stormwater, PennDOT, etc. - with respect to design, municipal and regulatory engagement and approvals, and avoiding schedule impacts.
- Discuss your specific planning/design methodology specific to this project, including:
 - How your team will coordinate, validate and inform recommendations derived from the broader College of Engineering (West Campus) Master Plan efforts.
 - How your team will orchestrate site investigation(s), site/roadway/stormwater design, pedestrian and traffic circulation, garage siting, garage massing, garage aesthetic considerations, and construction logistics into a completed successful project.
 - Discuss what you believe will be key challenges/ risks for this project and your proposed mitigation strategies.

Limit your team's attendance to six (6) people. We strongly prefer to meet with the key contacts for the project that will be working with us on a daily basis. Executive level representation that does not plan to participate in the design and construction phases should not attend.

To assist you in preparing for these interviews, the following documents will be provided:

- Sample Room Layout
- Non-binding fee form. Complete and email only to Greg Kufner gak21@psu.edu, by which must be completed by June 29, 2018 at 12pm noon EST.
- Photo requirements. In the event that your team is selected, we will show the Board of Trustees examples representative of your architectural designs; with this in mind, we require that you submit to us photographs of your work. Requirements for the photographs are described in the attached sheet, but generally photos from your proposal are advisable. It is important that the photographs be representative of the type of project and function similar to this project. Email to Madeline Cantú mac56@psu.edu by 12:00 noon EST on June 29, 2018.

The result of the interviews will be announced at the Board of Trustees meeting on Friday July 20, 2018 and posted to our website.

Questions, comments, or additional information requests should be directed to myself or Kurt H. Coduti, P.E, khc3@psu.edu, or (814) 863-4960.

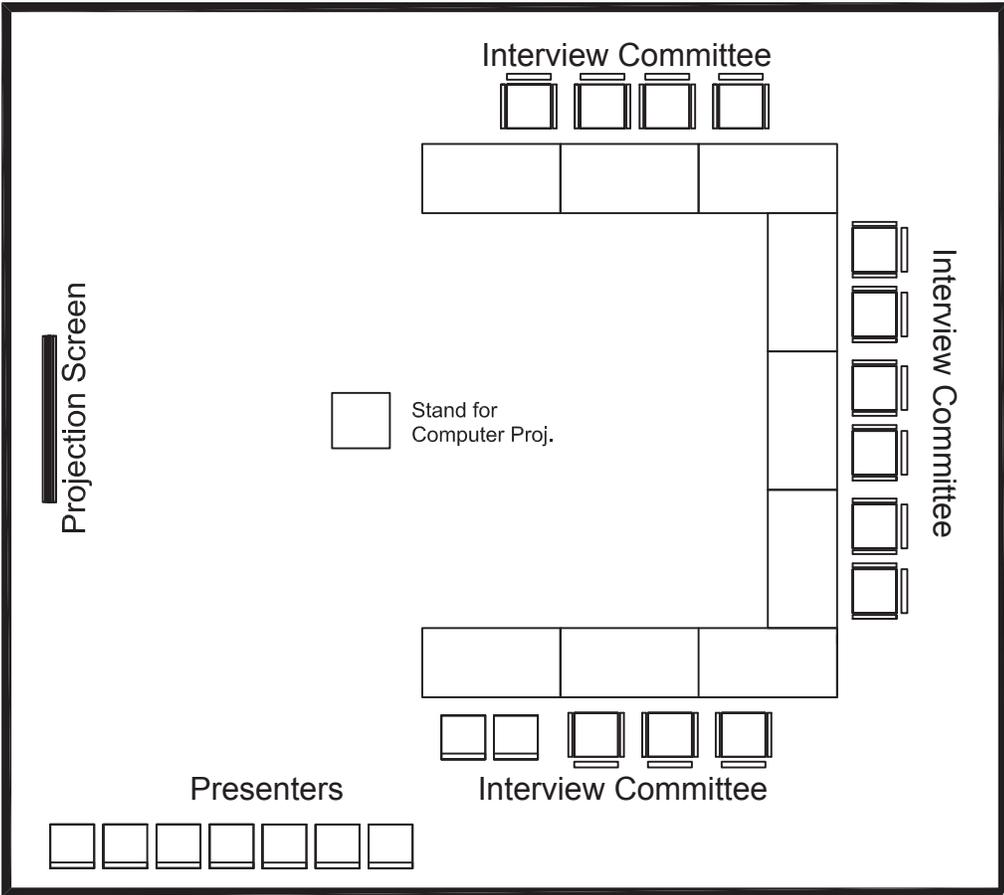
Sincerely,

Greg Kufner, AIA, NCARB



University Architect
The Pennsylvania State University
206 Physical Plant Building, University Park, PA 16802
Direct: (814) 865-8177 | Mobile: (614) 512-2287
Office: (814) 865-4402 | Email: gak21@psu.edu

Board of Trustees Architect / Engineering Interview Room Layout





DATE: June 15, 2018

SUBJECT: **Non-Binding Design/Build Fee Schedule**
West Campus Parking Structure and Roadway Connections
University Park, PA

TO: **Short Listed Teams**

Use this form as coversheet to the requested supporting documentation.

Firm Name : _____

- | | <u>Hours</u> | <u>Fee</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------|
| 1. Preconstruction Services Fee (inc. reimb) | _____ | \$ _____ |
| 2. Onsite Construction Staffing Estimate | _____ | \$ _____ |
| a. CM construction staffing will be included in the GMP. The intent of this line item is to understand proposed level of onsite staffing during construction. Final staffing to be coordinated prior to GMP approval. | | |
| 3. Design Builder Fee: | _____ | \$ _____ |
| 4. Additional Services (not Included above): | | \$ _____ |
| a. List any other services and breakout cost for each that you are proposing, e.g. document review, facilitation, colocation. | | |
| 5. Provide hourly rates for all proposed team members. | | |
| 6. Include spreadsheet that clearly communicates the level of effort from each team member during each phase of the project. Including level of on-site presence anticipated. | | |

Note: Include ALL costs for consultants within the amounts listed above.

Return this form and requested fee details **via email, to Greg Kufner only, by noon EST on June 29, 2018.**

Sincerely,

Greg Kufner, AIA, NCARB
University Architect
The Pennsylvania State University
206 Physical Plant Building, University Park, PA 16802
Direct: (814) 865-8177 | Mobile: (614) 512-2287
Office: (814) 865-4402 | Email: gak21@psu.edu

REQUIREMENTS FOR COLOR PHOTOGRAPHS OF BUILT PROJECTS

Examples of the Architect's / Engineers's built projects are required for presentation to the Board of Trustees as part of the approval process. Images will be used for a Powerpoint presentation and will be projected with a 16:9 aspect ratio (widescreen).

Approximately (12) high quality exterior and (6) high quality interior photos should be submitted along with a very brief description of each photo. Photos must be of BUILT projects and should be relevant to the proposed project. Hand drawn renderings, computer drawn renderings and models, and photos of study models will NOT be accepted. It is highly recommended that interior shots include people using the space. Please send digital photographs that meet the following minimum standards.

Minimum photo dimensions:

6.5 x 10 inches (975 x 1500 pixels)

Minimum resolution: 150 pixels/inch

(Photos will be inserted into Powerpoint at a maximum resolution of 220pixels/inch)

Preferred photo formats: .tif, .jpg, .png, .gif for use in a PC environment

File transfer methods:

- email is preferred with a maximum attachment file size of about 10mb/email.
- Files may be zipped (compressed) using WinZip and/or emailed individually.
- FTP sites with explicit instructions or user-friendly interfaces

Photos should NOT contain any text. A descriptive reference document should be included that provides a project name and location for each photo. Please send to:

Madeline Cantú, RLA
Design Resources Coordinator
Campus Planning & Design
203 Physical Plant Building
University Park, PA 16802
mac56@psu.edu
(814) 863-4242

Please don't hesitate to call or email with any questions or concerns.