PennState Physical Plant

Program Highlights

POWERED INDUSTRIAL TRUCK

SEPTEMBER 2019

INTRODUCTION

The purpose of this program is to protect employees from injuries associated with operating powered industrial trucks. This program applies to all OPP employees who operate powered industrial trucks.

TRAINING

- Employees shall be trained and certified every 3 years. Training is provided by a qualified vendor and shall include the following:
- Classification of powered industrial trucks
- Safe operation of powered industrial trucks
- How to perform pre-shift inspections
- Pertinent information from the operator manual for the powered industrial truck

INSPECTIONS

- Operators shall perform a pre-shift inspection of the powered industrial truck prior to operating. This inspection shall be documented using the fork truck inspection checklist:https://opp.psu.edu/sites/opp/files/fork_truck_checklist.pdf
    - If any part of the inspection fails, the truck will be taken out of the service.
- All powered industrial trucks require an annual inspection by a third party in order to certify that the truck is in good operating condition

KEY ELEMENTS

- Only trained and qualified operators may operate a powered industrial truck.
- Operators must always carry their operator card with them at all times.
- The operator shall complete the pre-shift inspection form prior to operating.
- Seat belts and hard hats are required while operating.
- The rated capacity of the truck shall not be exceeded.

RESOURCES

Powered Industrial Truck Program

https://ehs.psu.edu/sites/ehs/files/powered_industrial_truck_forklift_safety_program.docx

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