

Department:					Equipment Make/Model:																																																																																				
					Serial Number:																																																																																				
Directions: (1) Form is to be completed by first employee to operate lift truck on each shift. (2) Explain any unsafe conditions in the "Comments" section. (3) If any unsafe conditions exist, the lift truck must be removed from service. Place an "Out of Service" tag or equivalent on the steering wheel and give the keys to the supervisor.																																																																																									
INSPECTION:																																																																																									
Owner's manual legible and stored inside the container located on the platform.																																																																																									
All decals legible and in place.																																																																																									
Fluid levels checked. (Hydraulic oil, engine oil, coolant, etc.)																																																																																									
Structural and other critical components present and all associated fasteners and pins in place.																																																																																									
Battery packs in place, properly connected and not leaking.																																																																																									
Compartment covers in place.																																																																																									
INSPECTION: damage, modifications, and improperly installed or missing parts.																																																																																									
Electrical components, wiring, and electrical cables																																																																																									
Hydraulic power unit, reservoir, hoses, fittings, cylinders, and manifolds																																																																																									
Drive and turntable motors and torque hubs																																																																																									
Limit switches, warning alarms, and horn																																																																																									
Fall Protection Devices (railing, gates, toe boards, anchor/connecting points, etc.)																																																																																									
Tire and wheels						Beacon and lights																																																																																			
Limit switches, warning alarms, and horn						Cracks in welds or structural components																																																																																			
Nuts, bolts, and other fasteners						Dents or damage to machine																																																																																			
Gauges						Test all controls for proper operation																																																																																			
Comments: <div style="height: 60px; border: 1px solid black;"></div>																																																																																									
<div style="display: flex; justify-content: space-between;"> Month: Year: </div>																																																																																									
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 10%;">Date</td> <td style="width: 10%;">1</td> <td style="width: 10%;">2</td> <td style="width: 10%;">3</td> <td style="width: 10%;">4</td> <td style="width: 10%;">5</td> <td style="width: 10%;">6</td> <td style="width: 10%;">7</td> <td style="width: 10%;">8</td> <td style="width: 10%;">9</td> </tr> <tr> <td>Initial</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Date</td> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>Initial</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Date</td> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td> </tr> <tr> <td>Initial</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Date</td> <td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Initial</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>										Date	1	2	3	4	5	6	7	8	9	Initial										Date	10	11	12	13	14	15	16	17	18	Initial										Date	19	20	21	22	23	24	25	26	27	Initial										Date	28	29	30	31						Initial									
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